



THE CRESCENTS COLLEGE OF BUSINESS MANAGEMENT
Janpak (V), Geesugonda (M), Warangal – 13

MBA I Year I Semester (2016-2017)

Day-wise schedule

Dr. Sadiqua Tabassum

Subject: Management & Organization Theory

S.No.	Date	Day	Topic
1	22-Sep	Thu	Unit-I : Introduction to organization and management
2	23-Sep	Fri	Definition and nature of organization
3	26-Sep	Mon	Characteristics of organization
4	27-Sep	Tues	Types of organization
5	01-Oct	Sat	Management : Definition and characteristics
6	03-Oct	Mon	Management as an Art, Science, and Profession
7	04-Oct	Tues	Concept of efficiency and effectiveness
8	07-Oct	Fri	Functions of management: Planning, organizing
9	08-Oct	Sat	Staffing, leading and controlling
10	14-Oct	Fri	Approaches : An overview of classical, Human relations and systems approaches
11	15-Oct	Sat	Fayol's principles of management
12	17-Oct	Mon	Unit-II : Planning and Decision making
13	18-10	Tue	Types of plans
14	21-10	Fri	MBO
15	22-10	Sat	Decision Making Process
16	24-10	Mon	Types of decisions
17	25-10	Tue	Decision making models
18	28-10	Fri	Classical, Administrative and political models of Decision making
19	29-10	Sat	Decision making techniques
20	31-10	Mon	Unit – III: Organizing

21	01-11	Tue	Departmentation: Product, Functional, Matrix and other bases for departmentation
22	4-11	Fri	Team based, Virtual, :Boundary less and learning organization
23	5-11	Sat	Authority and Responsibility: Bases for authority
24	11-11	Fri	Power and responsibility distinction
25	14-11	Mon	Delegation and Decentralization : Concept and barriers
26	15-11	Tue	Factors pointing to decentralization
27	18-11	Fri	Span of management: factors influencing span
28	19-11	Sat	Span and organization structure
29	21-11	Mon	Line and Staff : Concepts and conflicts
30	22-11	Tues	Unit – IV Leadership and Controlling
31	25-11	Fri	Direction
32	26-11	Sat	Motivation
33	28-11	Mon	Leadership, leadership style
34	29-11	Tues	Communication: process, types and barriers
35	2-12	Fri	Coordination: Nature, methods and techniques
36	3-12	Sat	Controlling : control process, types and problems
37	5-12	Mon	Requisites for good control system
38	6-12	Tues	Unit – V International Management
39	7-12	Wed	Challenges of present day management
40	8-12	Thurs	Factors influencing international Management
41	9-12	Fri	International organizational design
42	12-12	Mon	Organizational structures in international organizations
43	13-12	Tues	Leadership in international organizations